



**Regular Meeting Agenda  
Civil Service Commission  
152 West Cedar Street  
Sequim, WA 98382**

**October 6, 2020  
8:30 a.m.**

October 6, 8:40am

- 1) Roll Call – Cliff Brehan, John D’Urso, Sheri Crain, Emily Stednick, Sean Madison
- 2) Approval of Minutes: September 3, 2019, approved.
- 3) Unfinished Business:
- 4) New Business:
  - a) Commissioner Resignation and Recruitment Process – Timelines, News Release went out yesterday, accepting applications through 10/30. Will fill last Commissioner term until 12/31/2020, then can renew an additional 6 years. Updated existing commissioners on their term deadlines.
  - b) COVID precautions – keep staff safe, interact safely with community. Pretty well stockpiled with supplies (PPE, etc.) Civic Center is closed, but still handling 95% of services.
  - c) Annual Report – Up on website. Takes a long time to get data out of Feds, write document and get in front of council. Covers 2019 data. Seeing fairly decent downward trend, 2019 leveled off. Very stable crime picture. Phone calls to disturbed individuals/suspicious circumstances. Homelessness/substance abuse/mental illness – contacts are growing, often the same people over and over. 2020 numbers – there were concerns early on regarding stress in the community with DV and depression, but the numbers are holding steady. Peninsula Behavioral Health outreach, CPOD work, etc. A bit of an uptick in burglaries – cars, businesses, storage lockers. Accolades, officer of the year.
  - d) Proposed staffing re-structure – In budget process for 2021, likely retirement which will lead to some movement in the department as we rearrange assignments. Budgeted for a couple of assessment centers. Looking to replace the Deputy Chief position (from Chief and 5 Sergeants, to Chief, Deputy Chief and 4 Sergeants). Then will backfill a Sergeant. Next 5 or so to retire have spent their entire career here.
  - e) Civil Service Conference (Virtual) – October 13-14 – let Emily know if you want to jump in, otherwise staff will bring material back to group.

- 5) Next Meeting: November 3, 2020, if needed.
- 6) Adjournment – make a motion to end meeting at 9:03am