

**CITY OF SEQUIM
CITY COUNCIL MINUTES
VIRTUAL LOCATION
FEBRUARY 22, 2021**

CALL TO ORDER

The City Council of the City of Sequim, Washington, met virtually using videoconferencing and teleconferencing on Monday, February 22, 2021. The meeting was called to order at 6:00 p.m., with Deputy Mayor Tom Ferrell presiding. The meeting was quorate.

PLEDGE OF ALLEGIANCE

Deputy Mayor Ferrell led the flag salute.

ROLL CALL

City Clerk McMillon conducted roll call. Deputy Mayor Ferrell and Councilors Sarah Kincaid, Mike Pence, Rachel Anderson, Brandon Janisse and Keith Larkin were present. Acting City Manager Charisse Deschenes also was present. Mayor William Armacost was excused.

APPROVAL OF FINAL AGENDA

MOTION: Councilor Larkin moved to approve the agenda. Councilor Anderson seconded. **VOTE:** 6 in favor, 0 against. Motion carried.

The final agenda for the February 22, 2021, regular City Council meeting was approved as presented.

PUBLIC COMMENT

Bob Bilow, Sequim, said the ordinance about the design review board has an unwanted substantive effect. He requested the City publish the salaries of department heads for transparency.

Gayle Baker, Sequim, said she thinks the City should open a recruitment for a new City Manager rather than approving a contract with an existing staff member.

YOUTH REPRESENTATIVE REPORT

Student Reports

Student representative Hannah Hampton commented on high school volleyball and football sports teams that have returned to playing. Jack Van De Wege, student representative, said starting next week students are going back to classrooms on a limited basis, two days a week. Online classes will cease.

CONSENT AGENDA

MOTION: Councilor Larkin moved to approve the consent agenda. Councilor Kincaid seconded. VOTE: 6 in favor, 0 against. Motion carried.

The Council approved:

1. Claim Vouchers Totaling \$705,381.74
2. Minutes of the Special City Council Meeting January 31, 2021
3. **R2021-06**, a resolution of the City of Sequim, Washington, amending its policy regarding Public Works contracting exemption for pollution control facilities.
4. **R2021-07**, a resolution of the City of Sequim, Washington, regarding Emergency Order 2021-02 establishing a COVID-19 Rental Relief Program and providing additional emergency funding to the Sequim Health and Housing Collaborative.
5. Purchase Authorization for Skid Steer Loader

GENERAL BUSINESS

AB 21-018 Ordinance Amending Code Concerning Design Review Board

Community Development Director Barry Berezowsky said the amendments to the Sequim Municipal Code presented for Council consideration eliminate reference to the Design Review Board. This board has not existed for a long time, and so amendments are not substantive. The ordinance is part of the City's code clean-up effort.

MOTION: Councilor Larkin moved to adopt the ordinance repealing Sequim Municipal Code 2.34 and amending 18.24.033 as presented. Councilor Anderson seconded. VOTE: 6 in favor, 0 against. Motion carried.

The Council adopted **Ordinance No. 2021-005**, an ordinance of the City of Sequim, Washington, repealing Sequim Municipal Code Chapter 2.34, Design Review Board, amending section 18.24.033, providing for severability and establishing an effective date.

AB 21-019 Contract for City Manager Services

Deputy Mayor Ferrell said Acting City Manager Deschenes is well-qualified for the Interim City Manager position. She is action oriented.

MOTION: Councilor Anderson moved to approve the contract with Charisse Deschenes for City Manager services as presented. Councilor Larkin seconded. VOTE: 6 in favor, 0 against. Motion carried.

The City Council approved an employment agreement with Charisse Deschenes to fulfill and carry out all the duties and responsibilities of Interim City Manager, effective commencing February 16, 2021.

REPORTS

Year End 2020 Financial Report

Administrative Services Director Sue Hagener discussed a year end financial report. She said the City is in a great fiscal position despite the pandemic. She answered Council questions concerning federal reimbursement of emergency expenses through the CARES Act.

Compliance with Financial Policies Report for 2020

Ms. Hagener reported that the City last year was operating in compliance with financial policies.

City Manager

Interim City Manager Deschenes discussed a proposed letter to Governor Jay Inslee and state representatives opposing regionalization of public health districts. She and members of the Council spoke in favor of retaining local control and expertise.

MOTION: Councilor Larkin moved to approve the letter and have Mayor Armacost sign it and send it as written. Councilor Kincaid seconded. VOTE: 6 in favor, 0 against. Motion carried.

The Council authorized Mayor Armacost to send a letter to state representatives opposing regionalization of public health districts as presented.

Ms. Deschenes discussed the upcoming Sunshine Festival and Irrigation Festival activities. She said the Lavender Festival is canceled.

City Council

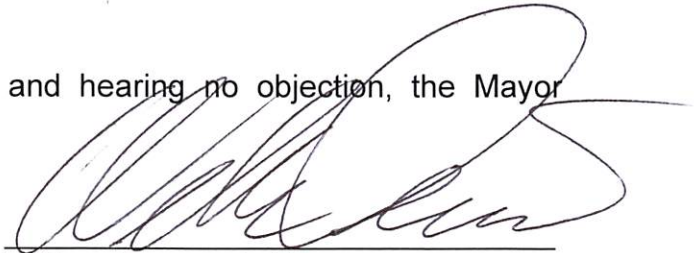
Councilor Anderson thanked City staff for their work and congratulated Interim City Manager Deschenes on her appointment.

PLANNING

The next regular meeting of the Sequim City Council will be held March 8, 2021, starting at 6 p.m. at a virtual location.

ADJOURNMENT

With no further business before the Council, and hearing no objection, the Mayor announced meeting adjournment at 6:57 p.m.



William Armacost, Mayor

Attest:


Sara McMillon, City Clerk