

**CITY OF SEQUIM  
PLANNING COMMISSION MINUTES  
ONLINE MEETING  
SEQUIM, WA  
4/6/2021**

1. **CALL TO ORDER, PLEDGE OF ALLEGIANCE & ROLL CALL:**  
Commissioners: Carter, Coonts, Downer, Hall & Mahalick.

Present: Jeff Carter, Karen Mahalick, Elizabeth Hall, Julianne Coonts, Kathy Downer

Absent: None

Excused: None

2. **APPROVAL OF MINUTES: March 16, 2021**

**MOTION** to approve minutes with changes as discussed. by Karen Mahalick; seconded by Elizabeth Hall. **Carried Unanimously.**

3. **NEW BUSINESS**

- a. **Shoreline Master Program Presentation**

Tim gave an update about what the SMP is all about. These are updated every 8 years, so it is due to be updated. The purpose is to bring these into conformance with any laws that have changed with the state. This is being done jointly with the WA State Department of Ecology.

Mark Daniel from the Watershed company gave a presentation detailing what the SMP is and what updates are going to be made.

Mark answered questions from the commission.

- b. **Proposed Temporary Uses Code - Discussion**

Barry and Tim gave a background about why this is being discussed. City is replacing Temporary Activity code with "Temporary Uses". The new Temporary Uses code will be much more land use oriented than the previous Temporary Activity code.

Commissioners asked questions about the proposed changes.

**MOTION** that the Planning Commission forward the proposed Temporary Uses code amendments to staff for scheduling a public hearing on May 4, 2021. by Karen Mahalick; seconded by Julianne Coonts. **Carried Unanimously.**

- c. **Building Code - Discussion**

Barry introduced this agenda item and turned it over to City of Sequim's Plans Examiner and Building Inspector Joel Dressel.

Joel gave an update of the changes made to the Building Code. This is mainly an update from 2015 codes to the 2018 building codes provided and required by the state of WA.

Commissioners asked Joel questions about the proposed changes.

Joel gave a rundown of some of the key changes at the direction of the commission.

**MOTION** that the Planning Commission forward the proposed amendments revising SMC 15.04 along with Ancillary Code changes to staff for scheduling a public hearing by Kathy Downer; seconded by Elizabeth Hall. **Carried Unanimously.**

#### 4. UNFINISHED BUSINESS

a. Rules and Procedures (7/21/20)

b. Transient Accommodations (10/6/20)

Nothing to report.

#### 5. DIRECTOR'S REPORT

Barry discussed residential development density bonuses and how it is described in the code and as it relates to the comprehensive plan.

#### 6. GOOD OF THE ORDER

Jeff asked the commission if it would be appropriate that Karen be the Chair for all upcoming meetings through July 2 while he is away on vacation. The commission had no issues with this.

Ann asked when interviews would be taking place for open Commission seats. Interviews will take place this Friday with appointments made Monday, April 12.

#### 7. ADJOURNMENT

**MOTION** to adjourn. **Carried Unanimously.**

Respectfully submitted,

Travis  
Simmons  
Travis Simmons, Commission Clerk

Jeff  
Carter  
Jeff Carter, Commission Chair

Minutes approved at a regular Planning Commission meeting held on 4/20/2021.