

**CITY OF SEQUIM
PLANNING COMMISSION MINUTES
ONLINE MEETING
SEQUIM, WA
5/4/2021**

1. **CALL TO ORDER, PLEDGE OF ALLEGIANCE & ROLL CALL:**
Commissioners: Butler, Carter, Coonts, Downer, Hall, Lowe & Mahalick.

Present: Karen Mahalick, Julianne Coonts, Kathy Downer, Jeff Carter, Dan Butler, Vicki Lowe
Absent: None
Excused: Elizabeth Hall

2. **APPROVAL OF MINUTES: April 20, 2021**

MOTION to approve APPROVAL OF MINUTES: April 20, 2021; moved by Dan Butler seconded by Vicki Lowe.

YES: Karen Mahalick, Julianne Coonts, Kathy Downer, Dan Butler, Vicki Lowe

NO: None

ABSTAIN: None

The vote Passed.

3. **NEW BUSINESS**

- a. **Housing Study Update – Discussion**
 - * Housing Action Plan Highlights
 - * Sequim Housing Action Plan - FINAL

Tim led a discussion on the Housing Study completed by the City of Sequim in 2018.

Tim shared that more of the next steps for providing more housing in our area are coming soon and will be worked on in the near future.

Tim opened up to questions from the commission.

- b. **Review Rules and Procedures - Discussion**
 - * Current Bylaws (last updated 7/21/20)
 - * Planning Commission Code (SMC 2.36)

Travis led a discussion on making updates/changes to the current Planning Commission bylaws and SMC 2.36.

4. **UNFINISHED BUSINESS**

a. Transient Accommodations (10/6/20)

Discussion on Transient Accommodations as it relates to VRBO/Airbnb

5. DIRECTOR'S REPORT

Barry explained to the commissioners that our permit activity is currently skyrocketing. Permits have gone from 5 weeks out to 8 weeks out.

6. GOOD OF THE ORDER

Kathy asked a follow up question about the Port's public comment from two weeks ago.

7. ADJOURNMENT

MOTION to approve ADJOURNMENT; moved by Kathy Downer seconded by Jeff Carter.

YES: Karen Mahalick, Julianne Coonts, Kathy Downer, Jeff Carter, Dan Butler, Vicki Lowe

NO: None

ABSTAIN: None

The vote Passed.

Respectfully submitted,

Travis Simmons
Planning Commission Secretary

Karen Mahalick
Planning Commission Vice-Chair

Minutes approved at a regular Planning Commission meeting held on 5/18/21.