

**CITY OF SEQUIM
PLANNING COMMISSION MINUTES
ONLINE MEETING
June 1, 2021**

1. **CALL TO ORDER, PLEDGE OF ALLEGIANCE & ROLL CALL:**
Commissioners: Butler, Carter, Coonts, Downer, Hall, Lowe & Mahalick.

Present: Karen Mahalick, Elizabeth Hall, Julianne Coonts, Kathy Downer, Dan Butler, Vicki Lowe

Absent: None

Excused: Jeff Carter

2. **APPROVAL OF MINUTES: May 18, 2021**

MOTION to approve minutes as presented.; moved by Commissioner Hall seconded by Commissioner Lowe.

YES: Karen Mahalick, Elizabeth Hall, Julianne Coonts, Kathy Downer, Dan Butler, Vicki Lowe

NO: None

ABSTAIN: None

The vote Passed.

3. **NEW BUSINESS**

- a. **Infill Regulations – Discussion**

Barry gave some background on the Infill Regulations. Tim followed up by giving a presentation on what would be a more compatible and cost-effective way to implement these recommendations.

The commission agreed that with some modifications that this could be brought forward to a Public Hearing. Staff agreed to make the modifications and get the Public Hearing setup.

- b. **Review Rules and Procedures - Discussion**

Travis led a discussion on some proposed By-Law and Rules and Procedures changes and recommendations. Some of the main points of discussion included adding sections to account for virtual meetings, Commissioner's voting policies, and adding a purpose statement. This discussion will continue at a later date.

4. **UNFINISHED BUSINESS**

a. Transient Accommodations (10/6/20)

No updates - Barry added that we will wait until Commissioner Carter is back from vacation to see what it is that he wants to discuss regarding this issue.

5. DIRECTOR'S REPORT

Comprehensive Plan amendment request deadline was the end of the day today. We have two potentially three amendments to possibly bring to the Planning Commission.

Firm is starting its search for our new City Manager.

Working on Code Scrub items to bring to Planning Commission.

6. GOOD OF THE ORDER

Commissioner Mahalick brought up the need for developing a policy for accepting private streets into the public domain as the comprehensive plan talks about bringing together a more unified traffic system.

Commissioner Downer told the Commission that she will be gone for the next two weeks and may miss the next meeting.

Commissioner Butler asked about when we will be reopening our meetings to the public. Barry explained that we are looking are reopening the building in some capacity in July, but that meetings could take a bit longer to get back to in person.

7. ADJOURNMENT

MOTION to approve Motion to adjourn; moved by Commissioner Butler seconded by Commissioner Downer.

YES: Karen Mahalick, Elizabeth Hall, Julianne Coonts, Kathy Downer, Dan Butler, Vicki Lowe

NO: None

ABSTAIN: None

The vote Passed.

Respectfully submitted,

Travis
Simmons

Travis Simmons, Commission Secretary

Karen
Mahalick

Karen Mahalick, Commission Vice Chair

Minutes approved at a regular Planning Commission meeting held on 6/15/21.