

**CITY OF SEQUIM
CITY COUNCIL MINUTES
ONLINE MEETING
APRIL 5, 2022**

1. CALL TO ORDER

- a. Roll Call - Commissioners: Butler, Carter, Coonts, Cummings, Fane, Hall & Mahalick

Present: Dan Butler, Jeff Carter, Julianne Coonts, Eileen Cummings, Alex Fane, Elizabeth Hall, Karen Mahalick

Absent: None

Excused: None

- b. Pledge of Allegiance
c. Purpose Statement Reading

2. APPROVAL OF MINUTES: March 1, 2022 & March 15, 2022

MOTION to approve 2. APPROVAL OF MINUTES: March 1, 2022 by Dan Butler; seconded by Karen Mahalick. **Carried Unanimously.**

MOTION to approve 2. APPROVAL OF MINUTES: March 15, 2022; moved by Karen Mahalick seconded by Julianne Coonts.

YES: Dan Butler, Jeff Carter, Julianne Coonts, Eileen Cummings, Alex Fane, Karen Mahalick

NO: None

ABSTAIN: Elizabeth Hall

The vote Passed.

3. NEW BUSINESS

- a. Stormwater Code Update – First Touch

City of Sequim Engineer, Don Ctibor presented revisions to the City's Stormwater Code. He explained that the old code was outdated and unclear. The new code has been simplified and updated with more current codes. Asked the commission if they had any questions with the changes presented.

Commissioner Fane asked if there was a document showing the revisions that they could review? Don explained that because so much was updated it would be hard to read. Public Works Director, Sarah VanAusdle, also added that the clerks determined that it was easier to read as presented instead of with the revisions.

Commissioner Carter asked Don to provide some key highlights from the document? The big sections would be record drawings and approval by a design engineer. Examples of elicited discharges included. Don's favorite is the addition of a voluntary corrections agreement. Expanded that if a project is large and taking a long time to get into compliance there are ways to recover expenses.

Commissioner Fane asked if all eventual storm runoff after going through detention ponds - does it all eventually in Bell Creek or Johnson Creek flowing into Dungeness Bay? Don explained that overflow does and that infiltration happens onsite so each project needs its own plan. Commissioner Fane asked if projects have been successful in accomplishing satisfactory plans? Don explained that he's only been here for a few months, but that there is room for improvement from what he can see.

Commissioner Cummings asked if we have a requirement to follow Department of Ecology? What is the benefit to following their lead? Don explained that there are some grants available to be pursued by being in compliance. He also added that DOE can also fine cities \$10,000 a day if you're not in compliance. The Department of Fish and Wildlife can also fine you \$100,000 if you allow sediment to flow into streams.

Commissioner Mahalick asked where the standards for the landscape maintenance plan and drainage control facilities ordinance are located? Don explained that the landscape maintenance is under DCD and explained that the drainage facilities is for developments to maintain their retention basins. Commissioner Mahalick asked about the document calling out "in this chapter" and that these should refer to the actual chapter that is applicable. Sarah stated that they would update it accordingly.

Commissioner Butler asked about the changes to the administration from "Director" to "City Engineer" and wondered what the change was for? Don explained that this was just an update to the language as the director of DCD wouldn't deal with this and the director of Public Works would defer to the City Engineer. Commissioner Butler also asked about a fund that any penalties are deposited, do we collect much? Don explained that this has never been enforced to the best of his knowledge.

Commissioner Carter asked about "all activities regulated in this chapter must be inspected and reported by the responsible party", so the owner is self regulating and reporting to you? Don explained that if you're doing a development or building a home that you will have a stormwater prevention plan that will require an inspection record as projects progress. Commissioner Carter asked a follow-up to see if the City of Sequim does any onsite inspections themselves? Don said yes this is something we plan to do even more of moving forward.

Commissioner Fane asked about the situation of runoff landscaping herbicides and pesticides into retention ponds? Percolation or infiltration of that, how far down to the aquifer that we pump our drinking water from, do we have periodic inspections of that? Don deferred to Sarah on these. Sarah explained that we test our water she believes three times a week.

Commissioner Carter asked about the reference guide in this ordinance was the guide that was adopted in 2017, and previously it was the 2012 Stormwater Management Manual from the Department of Ecology and that now there is a 2019 version of that so is assuming that is the one we will be using? Also asked about DOE coming out, how often does that happen? Don explained that they don't come out very often, and usually only on request. As for the manual, the 2012 manual (amended in 2014) has been the guiding document, so if we can get everyone to be compliant with that we'll be in good shape. Commissioner Carter asked why not adopt the 2019? Don explained that staff and council wanted to stick with the 2012 for now.

Commissioner Hall asked about being a permitted city - is this determined by population number, and what is it? Don said we still have a ways to go for population and also involves discharging into Dungeness Bay. Sarah added the population number would be 10,000, but we could also show that we don't have any water quality issues to avoid becoming a permitted city even if we exceeded that population number.

Commissioner Carter noticed that "permeable pavement" was deleted as a definition, why? Don wasn't sure why it was deleted, and could easily add it back in.

Commissioner Coonts asked about the motion being proposed and whether or not it would provide enough time to notice for the public hearing for City Council? Tim said that it would be doable.

MOTION to approve Motion to schedule a public hearing at the next Planning Commission meeting on April 19, 2022, and upon such, move to recommend adoption of the 2022 Stormwater Code Update to the city Council. by Dan Butler; seconded by Alex Fane. **Carried Unanimously.**

4. UNFINISHED BUSINESS

a. Transient Accommodations (10/6/20)

Nothing new to report.

b. Rules and Procedures (2/25/2022)

Nothing new to report.

c. Land Division Code (12/7/2021)

Nothing new to report.

5. DIRECTOR'S REPORT

DCD Director, Barry Berezowsky was not present for the meeting, and did not prepare anything for this section.

6. GOOD OF THE ORDER

a. Open Discussion

Commissioner Coonts did a shoutout to Natalie Martin for her work on painting the background to their float this year, and encouraged everyone to attend the event.

Commissioner Butler asked about the transition to in-person meeting, and voiced his support for getting back together in-person soon. Commissioner Coonts asked if there was a timeframe for getting back together in-person? IT Manager, Anthony Martin, explained that there is a plan in place to upgrade our equipment this month and that the goal is to be back in-person starting in May.

7. ADJOURNMENT

MOTION to approve 7. ADJOURNMENT by Karen Mahalick; seconded by Dan Butler.
Carried Unanimously.

Respectfully submitted,

Tim Woolett
Acting Commission Clerk

Jeff Carter
Commission Chair

Minutes approved at a regular Planning Commission meeting held on April 19, 2022.