



MEETING MINUTES SEQUIM CITY PARKS, ARBOR & RECREATION BOARD

Sequim Civic Center
152 West Cedar Street
Sequim, WA

April 18, 2022
4:00 PM

Members: Maria Seabolt, Chair, Bill Biery, Patricia Knapp, Karen Kremkau, Wren Fierro-Burdick, Cathy Kurtz

Council Liaison: Tom Ferrell

Staff Liaison: Hannah Merrill

1. CALL TO ORDER – 4:00 p.m.

Maria Seabolt calls the meeting to order at 4:02 p.m. Meeting is quorate.

2. ROLL CALL / INTRODUCTIONS

Members: Maria Seabolt, Chair, is present, Bill Biery is present, Patricia Knapp is present, Karen Kremkau is present, Wren Fierro-Burdick is present, Cathy Kurtz is present

Council Liaison: Tom Ferrell is not present

Staff Liaison: Hannah Merrill is present

Speaker: Sarah VanAusdle, Public Works Director

3. APPROVAL OF FINAL AGENDA

Motion to approve agenda by Maria Seabolt. Motioned passed, the agenda approved as presented.

4. PUBLIC COMMENT

None

5. GENERAL BUSINESS

5.1 **Minutes of February 22, 2022, PARB Meeting:**

Motion to approve agenda by Bill Biery, seconded by Karen Kremkau. The Motion passed; the minutes are approved as presented.

5.2 **PARB appointment recommendation process status:**

Maria discussed that there are new applicants to be vetted in these upcoming weeks. It is a County seat that is up for election. There is currently no date scheduled for interviews at this time.

5.3 **Confirm Spring park tours:**

Hannah confirmed that May 16, 2022, is the next PARB meeting. She confirmed that the committee will meet at 3:00 p.m. instead of 4:00 p.m. at Civic Center. The parks tour will be considered May's meeting. There will be transportation provided by the City for this tour.

5.4 **Capital Improvement Plan (CIP) prioritization:**

Sarah VanAusdle, Public Works Director, discussed why some projects are on the CIP and why some are not. A project needs to meet a \$50,000 threshold to be on the CIP. Of the projects on the list, the City would like PARB to make a recommendation as to the prioritization for the next 6 years. Maria asked if PARB needed to complete prioritization tonight. Sarah explained that the sooner the better, but it could be brought back as an agenda item next month. Please email Hannah with recommendations before May 16, 2022

meeting. Sarah shared what parks projects are on the CIP. There was discussion to take the asphaltting of the bandshell pathways off the CIP and do them now as it is a high priority item for people with mobility issues. Some other projects discussed were:

Tennis courts, Keeler Park pedestrian boardwalk, Pioneer Park sewer connection, city wide park land trail riparian acquisition, reuse demo site bandshell tiered seating, reuse demo parking lot, bridges at Carrie Blake (safety issues) higher priority due to safety perspective, playground equipment upgrade, vehicular circulation connecting to Rhodefer Road, State Park BMX park upgrades and expansion, Carrie Blake rock climbing wall, Keeler Park Memorial master plan, Margaret Kerner parking improvements and ADA and pathway compliance projects, Pioneer Park perimeter paving loop, playgroup at reuse demonstration site (Born Learning Trail), and restroom at reuse water demo site.

After the CIP parks project discussion, it was decided not to do the parks tour in May but to continue the CIP discussion instead. The parks tour will be pushed to June or later. The May meeting can possibly be held in person in the Burkett Room. Hannah will check into this and get back to everyone before the May meeting.

6. REPORTS

6.1 **Parks & Facilities Manager:**

None

6.2 **PARB Member Reports:**

None

7. OPEN PARB DISCUSSION

None

8. NEXT MEETING:

Regular PARB Meeting, Tuesday – May 16, 2022, at 4 p.m. Possibly a hybrid, in-person meeting in the Burkett Room. Hannah will let everyone know.

9. ADJOURNMENT

Hannah Merrill adjourned the meeting at 5:07 p.m.