



MEETING MINUTES SEQUIM CITY PARKS, ARBOR & RECREATION BOARD

Sequim Civic Center
152 West Cedar Street
Sequim, WA
June 21, 2022
4:00 PM

Members: Maria Seabolt, Chair; Bill Biery; Patricia Knapp; Karen Kremkau; Wren Fierro-Burdick; Cathy Kurtz

Council Liaison: Tom Ferrell

Staff Liaison: Hannah Merrill

1. CALL TO ORDER

Maria Seabolt calls the meeting to order at 4:06pm. Meeting is quorate.

2. ROLL CALL / INTRODUCTIONS

Members: Maria Seabolt, Chair, present, Bill Biery present, Patricia Knapp present, Karen Kremkau present, Cathy Kurtz present, Wren Fierro-Burdick excused absence

Council Liaison: Tom Ferrell, not present

Staff Liaison: Hannah Merrill, present

3. APPROVAL OF FINAL AGENDA

Motion to approve agenda by Bill Biery, seconded by Cathy Kurtz. Motioned passed, the agenda approved as presented.

4. PUBLIC COMMENT

There are a couple guests in the audience. They are happy to have been invited.

5. GENERAL BUSINESS

5.1 **Minutes of May 16, 2022, PARB Meeting:**

Motion to approve agenda by Karen Kremkau, seconded by Patricia Knapp. Motioned passed, the minutes are approved as presented.

5.2 **Recommendation for fulfilling PARB member vacancy:**

Patricia, Hannah and Maria met last week with two of the candidates. One candidate withdrew application. They are both in attendance at tonight's meeting. Patricia, Hannah and Maria recommend that Roger Fell be made a voting board member and Dave Eberle as a non-voting board member. Roger would fill the existing vacancy and Dave come on as a non-voting member. It would be strategic to have a non-voting member to take the place of a voting member in case of vacancy. The members gave a brief introduction of themselves. Roger was a previous member of the board. Dave affirmed he is interested in becoming a voting member of the board if a vacancy occurs. The three board positions up for reappointment (Maria Seabolt, Bill Biery and Cathy Kurtz) requested to be reappointment so those will go before the City Council Meeting along with the appointment of Roger Fell and Dave Eberle.

Motion to present recommendation to appointment of Roger Fell as a voting member of the board and Dave Eberle as a non-voting member and reappointment of Maria Sebolt, Bill Biery and Cathy Kurtz to City Council made by Patricia Knapp, seconded by Karen Kremkau. Motioned passed, the recommendation is approved as presented.

5.3 Playground Equipment RFP:

Hannah discussed the proposed request for proposal for playground equipment in support of the Capital Improvement Project. Improving safety and access is a top priority. This RFP is specifically to hire a design consultant. The board discussed different options. There is a \$50,000 budget for the design of these improvements.

6. REPORTS

6.1 Parks & Facilities Manager:

Hannah Merrill gave parks update on a variety of issues they are dealing with including restroom vandalism and additional lighting at Margaret Kirner park. It was explained that the park docents are not expected to confront vandalizers if they are uncomfortable. Cameras and additional lighting could be helpful. There was discussion amongst board members. Hannah continued her parks report on hazard trees and replanting at Pioneer Park, events coming up at the various parks and facilities, and botanical garden infrastructure issues and plans.

6.2 PARB Member Reports:

Karen Kremkau reported that a Sequim Sunshine Rotary committee is going to scrape down and refinished the rotary wooden benches at the Japanese Garden area at Carrie Blake Park.

7. OPEN PARB DISCUSSION

None

8. NEXT MEETING:

The next PARB Meeting will be July 18, 2022, at 4 p.m.

HYBRID: Zoom/in-person meeting - location City Council Chambers.

9. ADJOURNMENT

Maria Sebolt adjourned the meeting at 5:05 p.m.