



EMERGENCY ORDER
IN AND FOR THE CITY OF SEQUIM, WASHINGTON
No. 2020-30B

Amending Emergency Orders 2020-19, 2020-30, and 2020-30A to allocate additional City funds to the Small Business Rapid Relief grant program to assist local businesses impacted by the Governor’s November 15, 2020 COVID-19 restrictions.

Policy/Budget (Council) **City Clerk use only:** Presented to Council 11/23/2020
Administrative (City Manager)

On March 16, 2020, at a special meeting of the City Council of the City of Sequim, the City Council issued a Proclamation of Civil Emergency due to the novel coronavirus (COVID-19) outbreak that had been identified as a pandemic by the World Health Organization on March 11, 2020. The Proclamation was issued pursuant to Sequim Municipal Code 2.60, RCW 35A.38.010, and RCW 38.52.070(2) based on the public health threat posed by COVID-19, and was consistent with concurrent emergency declarations issued by the President of the United States and the Governor of the State of Washington.

Subsequent to Governor Jay Inslee’s issuance of “Stay Home Stay Healthy” and “Safe Start” Proclamations, Washington State and local governments like the City of Sequim have continued to issue a series of orders and guidelines aimed at controlling the spread of the disease and establishing programs to ameliorate the pandemic’s impact on the public.

On April 27, 2020, recognizing the integral role local small businesses play in rural economies, the Sequim City Council authorized implementation of a program to assist neighborhood businesses suffering COVID-related economic repercussions with costs that were not being covered adequately or quickly enough by federal aid. Emergency Order (EO) 2020-19 established the City’s “Small Business Rapid Relief Program” and allocated \$250,000 from the City’s Rainy Day Fund to be disbursed in grants to qualifying businesses. Later, the funding was increased by an additional \$60,000 via EO 2020-30.

The City contracted with the Sequim-Dungeness Valley Chamber of Commerce (Chamber) to administer the grant program. In EO 2020-30A, the City authorized a nominal amount of money to be paid to the Chamber for their services in screening applicants, issuing grants, and accounting for disbursements.

Since its inception, the Small Business Rapid Relief Program has provided over \$300,000 to businesses in need, helping to keep Sequim’s rural economy afloat.

On November 15, 2020, Governor Inslee issued new statewide restrictions in response to an alarming spike in coronavirus cases in the State of Washington. His modification to the “Safe Start”



Proclamation required certain businesses — specifically restaurants, bars, retail, fitness centers, and gyms — to severely curtail their operations.

The Sequim City Council determined that the Small Business Rapid Relief Program should be renewed and funded to assist those businesses most affected by the latest restrictions, and that the City’s contract with the Sequim-Dungeness Valley Chamber of Commerce for administration of the grant program should be extended to cover the renewed program.

The new funding amount is \$200,000 and will be derived from the City’s General Fund. The contract with the Chamber will be renewed by addendum, and will extend the Chamber’s scope of duties and the City’s payment of 2% administrative costs, as described in the original contract.

NOW, THEREFORE, IT IS HEREBY DIRECTED AND ORDERED THAT:

Section 1. Amending Emergency Orders 2020-19, 2020-30, and 2020-30A. Emergency Order 2020-19 is amended to authorize additional funding the City of Sequim’s Small Business Rapid Relief Program in the amount of \$200,000 from the City’s General Fund, specifically to assist those eligible and qualifying local businesses that are impacted by the Governor’s November 15th COVID-19 restrictions. Emergency Orders 2020-30 and 2020-30A are amended to extend the City’s contract with the Sequim-Dungeness Valley Chamber of Commerce for administration of the grant program.

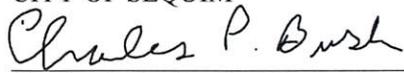
Section 2. Presentation, Ratification, Termination. Emergency Orders issued under the March 16, 2020 Proclamation of Civil Emergency will be filed with the Legal Department and presented by the City Clerk as soon as practicable to the City Council for ratification and confirmation, modification, or rejection, if applicable.

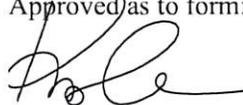
Rejected orders will be void after the Council vote rejecting them.

Until such time as Council acts, Emergency Orders will be considered in full force and effect.

Section 3. Duration. Unless modified, extended, or terminated by the Sequim City Council or Sequim City Manager as applicable, this Emergency Order is effective immediately and remains in effect until such date and time as the applicable restrictions are lifted, or the designated funds are depleted.

SIGNED this 23rd day of November, 2020, at 1400 hours.

CITY OF SEQUIM

Charles P. Bush, City Manager

Approved as to form:


Kristina Nelson-Gross, City Attorney

Attest:


Sara McMillon, City Clerk