



PORT ANGELES

WASHINGTON, U.S.A.

POLICE DEPARTMENT

321 East 5th Street
Port Angeles, WA 98362

CITY OF PORT ANGELES FIRING RANGE USER'S AGREEMENT

In consideration for the use of the law enforcement firearms training facility which is owned and operated by the City of Port Angeles, each law enforcement agency using said facility agrees as follows:

1. (A) Each non-federal agency agrees to defend, indemnify and hold the City of Port Angeles, its officers, officials, employees and volunteers harmless from and against any and all claims, suits, actions or liabilities for injury or death of any person or for loss or damage to property, which arises out of the use of the premises or for any activity, work or thing done, permitted or suffered by User in or about the Premises, except such injury or damage as shall have been occasioned by the sole negligence of the City of Port Angeles, its officers, officials, employees or volunteers.

(B) Each federal participating agency, in the manner and to the extent provided by the Federal Tort Claim Act, as amended (28 U.S.C. 1346,2671-2680), shall be liable for, and shall hold the City of Port Angeles harmless from, claims for damage or loss of property, personal injury or death caused by the negligent or wrongful acts or omissions of any employee of the Federal government while acting within the scope of his office or employment in the performance of this agreement; **PROVIDED** that in the event that the Federal government has to pay for any loss, such payment shall not entail expenditures which exceed appropriations available at the time of loss; **PROVIDED FURTHER**, that nothing herein shall be interpreted as implying that the United States Congress will, at any later date appropriate funds sufficient to meet any deficiencies.

2. Each user agency's Instructor/Officer in charge shall acquaint his or her self with the Firing Range User Rules set forth by the Port Angeles Department and ensure compliance by their members at all times. Each user agency shall instruct all its personnel to obey all speed limits in driving to and from the Range.
3. The Firing Range User Rules are attached hereto as Exhibit A and are incorporated herein.
4. User agencies are responsible to supply their own targets, dispose of trash and collect brass after use of the facility.
5. User agencies shall promptly report damage of any range property to the Port Angeles Police Department Rangemaster or his designee. User agencies agree to pay for any damage which was caused by personnel in their charge
6. User agencies agree to immediately notify the Port Angeles Police Department Rangemaster or his designee of any injury or unsafe condition that occurs during the user agency's use of said facility.
7. User agencies agree to pay annual Range User Fees as established by the Port Angeles Police Department. User Fees need to be paid in full on a yearly basis however, the schedule of payment can be modified through the City of Port Angeles Finance Department.
8. User agencies agree that this Use Agreement may be amended or revised as deemed necessary. All such revisions shall be in writing and acknowledge by all agencies to this agreement.

PARTIES TO AGREEMENT:

Port Angeles Police Department

Chief of Police or authorized designee

Print BROWN S. SMITH


Signature 

Date 9/1/21

User Agency Sequim Police Department

Number of Users 20

Name/Title of authorized representative Chief Sheri Crain

Signature 

Date 9/1/21

Attachments: Exhibit A: Firing Range User Rules



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321 East 5th Street
Port Angeles, WA 98362

August 24, 2021

To: All Agencies using the PAPD Firing Range

From: PAPD Operations Sergeant, Clay Rife

Re: Range Status/User Fees

Dear Range User,

As you are all aware, in 2020, The Port Angeles Police Department began a multiyear Capitol Improvement Project at our training facility located at 3501 W. 18th Street, Port Angeles. Our continued goal in undertaking this project, is to provide a facility at which all law enforcement agencies in Clallam County can use to provide the best training to their personnel.

To date, these improvements have included: A much needed repair and upgrade to the range classroom, improved berm for an increased degree of safety, improved drainage (so shooters aren't laying in the mud during inclement weather), and the installation of a state-of-the-art pneumatic targeting system. Continued improvements to the facility are planned over the next few years. So far, The Port Angeles Police Department has invested approximately \$75,000 into this project.

The range facility opened for business 27 years ago in August of 1994. At that time, to cover the costs of maintenance and operation, a nominal fee structure was established for all outside users. User fees were increased to their current rates in August 2006. When you combine the rising costs of maintenance and operation, with the already completed list of improvements, you will understand that the user fees must be restructured. Page 2 of this document provides an updated user fee schedule. These fees will go into effect in 2023 (January for local agencies and beginning of fiscal year for Federal agencies). Range fees will still be based on the number of personnel each agency brings to the facility for training.

I will be sending out updated user agreements and range rules to all users. In the agreement, you will find a block in which you can indicate the number of personnel in your agency. Please complete these agreements and return them to me no later than October 4th, 2021.

Lastly, please a list of current instructors and contact information (phone number and email).

Respectfully,

Sergeant Clay Rife
PAPD Rangemaster

2023 USER FEE SCHEDULE

• 1-4	PERSONNEL	\$410 PER YEAR
• 5-7	PERSONNEL	\$785 PER YEAR
• 8-13	PERSONNEL	\$975 PER YEAR
• 14-19	PERSONNEL	\$1125 PER YEAR
• 20-24	PERSONNEL	\$1425 PER YEAR
• 25-29	PERSONNEL	\$1650 PER YEAR
• 30-34	PERSONNEL	\$1800 PER YEAR
• 35-50	PERSONNEL	\$3000 PER YEAR
• 51-75	PERSONNEL	\$3975 PER YEAR
• 76-100	PERSONNEL	\$4900 PER YEAR
• 100-125	PERSONNEL	\$6150 PER YEAR
• 126-150	PERSONNEL	\$7700 PER YEAR
• 150 +	PERSONNEL	TBD



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PORT ANGELES POLICE DEPARTMENT FIRING RANGE USER RULES

1. Except as authorized by the Port Angeles Police Chief or his designee, no one is authorized to shoot at the range alone. A qualified range instructor will be present during all firearms related training exercises.
2. Agencies using the range on any given day will designate a lead instructor. The lead instructor is responsible for the safety of all users and will ensure all safety rules are followed. At the beginning of the training day, the lead instructor shall develop a response plan for training accidents. Plans should include a notification to PENCOM (by phone or radio) that there has been a "training accident" at the range.
3. No unauthorized personnel will be allowed on the range at any time.
4. No alcoholic beverages or drugs will be allowed on the range. No one under the influence of alcohol or drugs (including impairing RX meds) will be allowed on the range at any time.
5. The 4 universal firearms safety rules shall always be observed:
 - Treat all guns as if they are loaded.
 - Never allow your muzzle to cover anything you are not willing to destroy.
 - Keep your finger off the trigger until you are on target and have made the decision to fire.
 - Be aware of your target, backstop and beyond.
6. Appropriate PPE is required for all training events. Example: eye protection and hearing protection for live fire, approved eye protection, throat protection and groin protection for force on force training using marking cartridges.
7. Under no circumstances shall anyone shoot or be directed to shoot in such a manner which intentionally allows live rounds to leave the confines of the range berm.

- 8. The only authorized impact area is the north wall of the berm. The left side of the target line may be used for “ala carte” training exercises (alternate targets; steel, glass, cars etc.). No training shall be conducted to the right of the new pneumatic target system.**
- 9. No one may use the pneumatic target system without prior authorization from the PAPD Rangemaster.**
- 10. Users shall follow the posted instructions for start-up and shut-down of the targeting system.**
- 11. No one shall intentionally shoot or be instructed to shoot directly at any component of the pneumatic targeting system.**
- 12. Personnel will only fire only when authorized to do so by the lead range instructor.**
- 13. Lead instructors: Please report any damage and or malfunction of the targeting system to PAPD immediately (360)452-4545.**
- 14. Any negligent discharge of a firearm which strikes any person or property on or adjacent to the range shall be reported to the PAPD Rangemaster as soon as is practical but no later than 24 hours after the incident (360)452-4545.**
- 15. At the end of the training day all agencies are required to police up brass, break down targets, put equipment away and clean up the range. There is a 300-gallon dumpster located at the range. Please use it.**