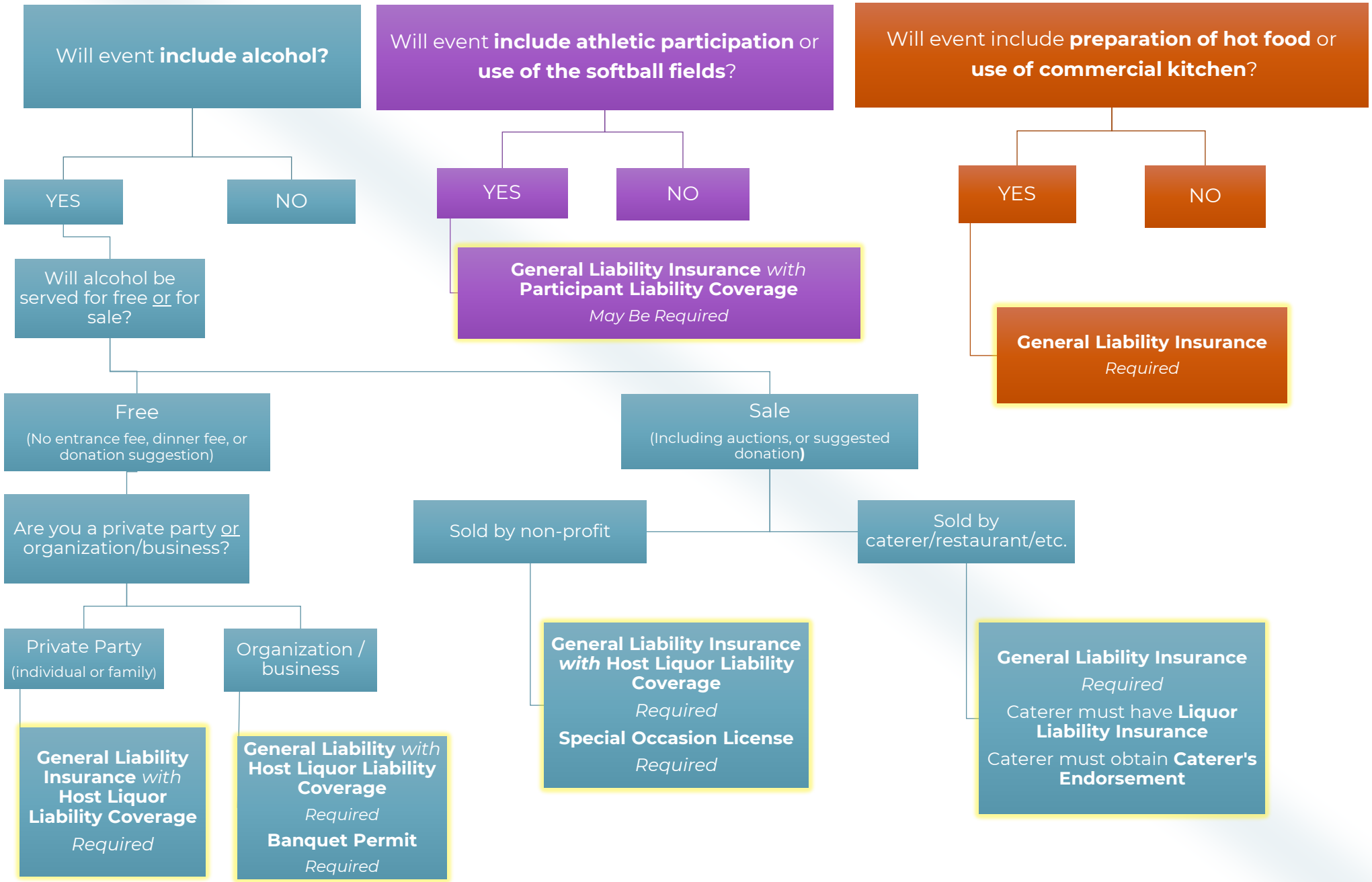FACILITY RENTALS & SPECIAL EVENTS | **What do I need?**